

**Rochelle Park Board of Education
Regular Meeting
June 11, 2012**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt , Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others Present:

- Bert Ammerman, Interim Superintendent
- John DiPaola, Interim Board Administrator
- Matt McGrath, Interim Principal
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report

V. Business Administrator’s Report

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS R1-R3

POLICY #0168 – APPROVAL OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

- A. May 14, 2012 Caucus Meeting & Executive Meetings
- B. May 14, 2012 Regular Meeting

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #5200 - ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of May 2012 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	467		
Hackensack H.S. Academies/Technical Schools	127.5		
	<u>10</u>		
Total	604.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	9340	Possible Days	938
Days Present	8925	Days Present	907.5
Days Absent	415	Days Absent	30.5
% Present	95.5%	% Present	96.7%
% Absent	4.5%	% Absent	3.3%

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

Policy #8420 – EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills for May 2012 for the Rochelle Park School District.

May
Fire Drill –May 22, 2012
Security Drill- May 23, 2012

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

PERSONNEL MATTERS P1-P5

POLICY #4111 – HIRING- CERTIFIED PERSONNEL

***P1. RESOLVED:** that on the recommendation of the Superintendent, the Board of Education approve the employment of the following list of personnel for the 2012-2013 at the step, degree and salary. Salary and longevity will be revised upon settlement of the 2012-2013 master contract.

Name	FI	FTE	Step	Degree	Step Amount	Longevity	Salary
AIELLO	V.	PT	9	MA30	30,913		30,913
CAHILL	A.	FT	16	MA30	91,311	1,550	92,861
CALABRO	S.	FT	14	MA	70,161		70,161
CALDERONE	J.	FT	10	MA	61,676		61,676
CANNICI	B.	FT	15	MA	73,191		73,191
CARNEY	S.	FT	11	MA	61,676		61,676
COLUCCI	K.	FT	11	MA	61,676		61,676
COPPOLA	M	FT	9	MA	45,461		45,461
FLETCHER	L.	FT	16	MA	82,881		82,881
GENOVESE	T.	FT	16	MA30	91,311	5,000	96,311
GIGLIO	L.	FT	13	BA	58,481		58,481
GROSSMAN	J	FT	7	BA+15	48,001		48,001
GUTKOWSKI	J.	FT	16	MA30	91,311		91,311
HAMILTON	F.	FT	16	MA	86,311	1,550	87,861
HANI	J.	FT	11	MA	61,676		61,676
HORNES	T.	FT	8	BA	46,001		46,001
JACOBUS	A	FT	5	MA+15	56,251		56,251
JOHNSON	D.	FT	16	BA15	76,631		76,631
KOTWICA	E.	FT	15	MA+15	75,691		75,691
LENDER	E.	FT	16	MA	79,551		79,551
MEYERS	S.	FT	9	BA30	53,076		53,076
LOVERICH	B.	FT	8	BA	46,001		46,001
METCALFE	L.	FT	14	BA	61,411		61,411
MC CORMICK	D.	FT	12	MA	64,401		64,401
O'BRIEN	J.	FT	10	BA	50,401		50,401
OLES	L.	FT	16	MA30	91,311	1,550	92,861
OLIVER	N.	FT	14	BA15	63,911		63,911
O'ROURKE	L.	FT	16	MA30	91,311	1,950	93,261
PURCELL	B.	FT	16	MA15	82,051		82,051
RAINONE	E.	FT	16	MA30	91,311	1,950	93,261
RAMIREZ	S.	FT	16	BA30	82,561	1,950	84,511
RAMONDI	C.	FT	12	MA	64,401		64,401

REPKA	D.	FT	8	MA	54,751		54,751
ROSKOWINSKI	C.	FT	16	MA30	91,311	1,950	93,261
SACCO	S.	FT	16	MA30	81,321		81,321
SCHWARZ	L.	FT	8	MA	54,751		54,751
SERPINETO	C.	FT	16	MA30	91,311	1,550	92,861
SOBECK	N.	FT	16	MA	76,321		76,321
STACK	R.	FT	16	MA	86,311	1,550	87,861
STEPHENS	C.	FT	16	MA30	91,311	1,950	93,261
WEINER	B.	FT	16	MA30	91,311	1,950	93,261

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

P2. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the employment of the following personnel for the 2012-2013 school year at a salary to be determined upon settlement of the master contract for the 2012-2013 school year.

- Angie Cella – Classroom Assistant
- Anita Marrano – Special Education Classroom Assistant
- Cathy Plothe – Special Education Classroom Assistant
- Grace Gonzalez – Part Time Special Education Classroom Assistant
- Bernadette Holzmann – Part-Time Special Education Classroom Assistant
- Krista Fuchs – Part Time Special Education Classroom Assistant
- Jeanmarie Corrigan- Part Time Special Education Classroom Assistant

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

***P3. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the following personnel appointments and rates for the 2012-2013 school year:

Supply Clerk – Debra Pinto \$12.30 per hour

Café/Playground Assistants

- Lorraine Jakubik \$11.12 per hour
- Phyllis Mocera \$11.12 per hour
- Antoinette Borelli \$11.12 per hour
- Myrna Poidomani \$11.12 per hour
- Colleen Gerber \$11.12 per hour

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

***P4. RESOLVED:** upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves summer work for Theresa Genovese, Child Study Team Chairperson not to exceed three days. Salary to be determined upon settlement of the master contract for the 2012-2013 school year.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

***P5. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approves the hiring of one certified teacher to provide tutoring for two special needs students (working together) for – 2 x a week for a total of 4 hours on math and reading enrichment for the month of July 2012 not to exceed 16 hours in total at a rate of \$31.00 per hour.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

FINANCE AND INSURANCE F1-F24

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6410 PURCHASES BUDGETED

F1. RESOLVED, that the Rochelle Park Board of Education approves the June 2012 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills - Fund 11	\$357,673.39
B. Regular Bills - Fund 20	1,665.00
C. Capital Projects - Fund 30	-
D. Debt Service - Fund 40	-
E. Food Service - Fund 50	21,440.50
F. Enterprise – Fund 51	471.83

Total June Bills \$381,250.72

May Void CK# _____)

Total Disbursements \$381,250.72

Attachment 1

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

F2. RESOLVED, that the Rochelle Park Board of Education approves the continued payment of bills and line item transfers by the Business Office up to and including June 30, 2012 and the Board further directs the Business Administrator/Board Secretary to ensure all such bills and transfers have been reviewed by the Chairman of the Finance committee and the Superintendent.

Note: All bills and transfers resulting from Fiscal Year End Close Out will appear on the July 16, 2012 agenda for approval by the Board.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #6820 – FINANCIAL REPORTS

F3. RESOLVED: that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to N.J.A.C. 6A:23-2.11 (c) 3, as of April 2012, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a); and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to N.J.A.C. 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

F4. RESOLVED: that the Rochelle Park Board of Education approves the following line item Transfers for May 31, 2012.

Attachment 2

<i>Date</i>	<i>Source Account</i>	<i>Target Account</i>	<i>Comments</i>	<i>Amount</i>
05/31/12			TOTAL TRANSFERS	\$ 41,336.54

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

F5. RESOLVED: that the Rochelle Park Board of Education accepts the Board Secretary's Financial Report for the month of April 2012.

Attachment 3

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

F6. RESOLVED: that the Rochelle Park Board of Education accepts the School Treasurer's Financial Report for the months of April 2012.

Attachment 4

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

F7. RESOLVED: That the Board approve the cancellation of open checks totaling \$43,256.07 drawn on the General Fund prior to December, 2010 as per the attached listing totaling \$43,256.07 and that the amount of the checks represented be deposited back into the General Fund.

Attachment 5

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY#6700 – INVESTMENTS

APPROVAL OF LEGAL DEPOSITORIES -BANK FORDEPOSITS/WITHDRAWALS

F8. BE IT RESOLVED that the Board of Education authorizes the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Board of Education approves the district's participation in the Bergen County Banking Consortium (BCBANC) from July 1, 2012 through June 30, 2013 and authorize the School Business Administrator to serve as a trustee.

BE IT FURTHER RESOLVED that the Board of Education designate Capital One as the bank for deposits and withdrawals for the Warrant Account, Payroll Account, Payroll Agency Account, Unemployment Account, Capital Reserve Account, Student Activities Account, and Athletics Student Activities Account at Capital One, from July 1, 2012 through June 30, 2013.

BE IT FURTHER RESOLVED that the Board of Education approves the designated signatures on the above accounts as outlined in the attached document, as recommended by the Superintendent.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #3440 TRAVEL EXPENSES

F9. RESOLVED: that the Rochelle Park Board of Education approve mileage reimbursement of \$.31 per mile in accordance with N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:11-12.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY # 0154 ANNUAL MOTIONS AND DESIGNATIONS

F10. Bank Depositories

BE IT RESOLVED, that the Board of Education of the Township of Rochelle Park approves the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below:

<u>ACCOUNT</u>	<u>SIGNATORIES</u>	<u>BANK</u>
General Fund & Special Accounts	Board President/V.P. Board Secretary Treas. of School Monies	Capital One Bank
Payroll Agency Account	Board President/V.P. Board Secretary Treas. of School Monies	Capital One Bank
Midland Student Activities Account	Superintendent Superintendent's Sec.	Capital One Bank
Capital Investment Account	Board President/V.P. Board Secretary	Capital One Bank
Cafeteria Account	Board President/V.P. Board Secretary	Capital One Bank
Capital Reserve Account	Board President/V.P. Board Secretary	Capital One Bank
Enterprise Account(2)	Board President/V.P. Board Secretary Superintendent	Capital One Bank

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

Establishment of Procedure for Signing of Checks

F11. WHEREAS, the Rochelle Park Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board;

BE IT RESOLVED, that the signatures of the Board President or Board Vice President, the Board Secretary and the Treasurer of School Moneys shall be required on checks issued in payment of bills; and

BE IT FURTHER RESOLVED, that the signature of the Treasurer of School Moneys shall be required on all checks issued with respect to payroll; and

BE IT FURTHER RESOLVED, that the signatures of the Board President and the Treasurer of School Moneys and the original signature of the Board Secretary shall be required on all vendor checks issued between Board meetings where such checks are not included on the bills list; and

BE IT FURTHER RESOLVED, that the signature of the Treasurer shall be required on all checks issued on the Payroll Agency account.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

Requisition for Taxes

F12. RESOLVED: that the amount of district taxes needed for the 2012-2013 school year is as follows:

General Fund	\$9,691,383.00
Debt Service	<u>\$ 275,473.00</u>
Total	<u>\$9,966,856.00</u>

It is hereby requested that these funds be levied and for the Board of Education purposes for the 2012-2013 school year in accordance with all statutes relating thereto.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

Designation of Official Newspaper for Legal Notices

F13. BE IT RESOLVED, that the newspapers for the Board’s legal ads to be hereby established as *The Record*, Woodlawn, NJ; *Star Ledger*, Newark, NJ; and *Our Town*, Maywood, NJ.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

Board Policies

F14. BE IT RESOLVED, that the written Bylaws, Board Policies, Regulations, and Job Descriptions previously and duly adopted contained in the Board of Education Policy Book are hereby adopted by this Board and shall govern all actions and business to come before this Board.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

District-wide Curriculum & School Programs

F15. BE IT RESOLVED, that the Rochelle Park Board of Education approve all existing curriculum and school programs adopted to this date, which shall remain in effect. The Board may adjust the curriculum as the school year progresses.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

Tax Sheltered Annuity Companies

F16. BE IT RESOLVED, that upon the recommendation of the Business Administrator, the current Tax Sheltered Annuity Companies, open for enrollment to any Rochelle Park Board of Education employee for the 2012-2013 school year:

AXA/Equitable Life

Valic

Metropolitan Life

Lincoln Life

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY # 6620 PETTY CASH

Petty Cash Fund

F17. WHEREAS, the Board of Education has established a petty cash fund for the purpose of making immediate payments of comparatively small amounts; and

WHEREAS, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements, which strengthen the fiscal controls and accountability for petty cash funds.

BE IT RESOLVED, upon recommendation of the Business Administrator that the Rochelle Park Board of Education approve the following Petty Cash Account to be established and replenished by the rules and regulations for Petty Cash Funds:

**SUPERINTENDENT'S OFFICE - \$900. – Signatory: Superintendent/Secretary
Individual reimbursements are not to exceed \$100.00.**

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY # 6700 INVESTMENTS

Investment Authorization

F18. BE IT RESOLVED, that the School Business Administrator, be designated as the person responsible for any and all Board of Education investments for the 2012-2013 school year.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY # 6440 COOPERATIVE PURCHASING

F19. RESOLVED: that the Rochelle Park Board of Education continues a contract with Bergen County Technical School in the amount of \$14,972.00 to provide internet service provider, connectivity circuit service, firewall and content filter service for the 2012-2013 school year.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

F20. BE IT RESOLVED: that the Rochelle Park Board of Education does hereby approve and agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period 2012-2013 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED, that the Rochelle Park Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to his resolution.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #6350 CONTRACTS

F21. RESOLVED: That the Rochelle Park Board of Education approves that the FSMC shall receive, in addition to the costs of operation, an administrative/management fee of thirteen thousand four hundred seventy one dollars (\$13,471.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of (\$1,347.10) per month as a cost of operation. The LEA guarantees the payment of such costs and fee to the FMSC.

A per meal administrative/management fee shall apply to all special function and vended meals receipts deposited in the LEA’s account. All special function and vended meals receipts deposited into the LEA’s account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for special function and vended meals will be \$.10 per meal equivalent.

The FSMC guarantees the LEA a maximum deficit of two thousand five hundred dollars (\$2,500.00) for the school year 2012-2013.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

F22. RESOLVED: that the Rochelle Park Board of Education approves the milk and lunch cost as per the attached Pomptonian Price Lists.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

F23. RESOLVED: that the Rochelle Park Board of Education approve and accept the renewal rates for the Delta Dental Employee Insurance Coverage for the 2012-2013 and 2013-2014 school year as submitted by Brown and Brown Consulting Group Inc. in the total amount of a 3.3% increase for 2012-2013 and no increase in 2013-2014.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY # 7510 USE OF FACILITIES

F24. RESOLVED: that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
Daisy Girl Scout Troop	Meetings/Classroom	Thursdays, 9/20/12, 10/4, 10/18, 11/1, 11/15, 11/29 and 12/13 from 2:46 pm to 4:00 p.m.	None
Rochelle Park Soccer Program	Practice & Games/Large and Small Ballfields	Aug. 1 st thru Nov. 30, 2012 Mon. thru Friday form 4:00 p.m. to 8:00 p.m. and Saturdays (girls) from 8:00 a.m. to 5:00 p.m., Sundays (boys) from 12:00 p.m. to 6:00 p.m.	None
First Student	“Kick Off Meeting”/Multi-Purpose Room	Thursday, August 23, 2012 from 10:00 a.m. to 12:00 Noon	None
Midland School Class of 2013	Parent Meetings/Media Center or Classroom	Thursdays, 6/14/12, 9/20, 10/18, 11/15, 12/20, 1/17/13, 2/21/ 3/21, 4/18, 5/16 from 7:30 pm to 9:30 pm	None

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

VIII. Reports – Committee Action Items

ROCHELLE PARK BOARD OF EDUCATION COMMITTEES

2011-2012 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mr. Verhasselt
Education	Mr. Esposito	Mrs. Lauerman
Transportation	Mrs. Cravello	Mr. Scully
Building & Grounds	Mr. Verhasselt	Mr. Esposito
Community & School Activities	Mr. Scully	Mr. Allos
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mr. Allos
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mr. Verhasselt
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello
New Jersey School Boards	Mrs. Lauerman	Mr. Scully
Municipal Alliance Liaison	Mrs. Cravello	Mr. Allos

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at ____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at ____ p.m.

Roll Call

RV SA TC JE ML MS PB

X. Announcements

The next Caucus Meeting and Regular Meeting will be held on Monday, July 16, 2012, at 7:00 P.M. with the regular meeting immediately following in the Media Center.

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to enter into Executive Session at p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

RV SA TC JE ML MS PB